

Constitution.

1. Name

The name of the Association is Royal Paddocks Allotments, Bushy Park, Hampton Wick.

2. Status

The land is cultivated as allotments by the association by virtue of a Royal Warrant dated June 30, 1921. (Copy attached).

3. Aim

To manage and maintain the Royal Paddocks Allotments for cultivation by members.

4. Membership

Membership of the Association shall comprise:

Persons who shall be called Tenant Members i.e. all (Plot) holders who undertake to cultivate their allotment in accordance with the association's Conditions of Tenancy.

There shall be no more than two Tenant Members per whole or half plot.

Any member who acts in a manner which is or is likely to be detrimental to the well-being or efficient management of the association or acts in contravention of the conditions of tenancy or any term contained in the tenancy agreement, may have their membership terminated.

5. Administration

There shall be two committees: a Management Committee responsible for the management of the site and a Plottolders' Committee to run it on a day-to-day basis.

The Management Committee.

This shall consist of four persons appointed by the Council of the London Borough of Richmond every four years and five tenants appointed by the Plottolders' Committee annually, led by a Chair, a Vice-Chair and a Secretary. The posts of chair and vice-chair shall not both be held by a Council appointee or a member of the Plottolders' Committee, and the secretary must be a member of the Association. All posts shall be voted for annually.

This Management Committee shall be responsible for:

- Supporting and guiding the Plottolders' Committee;

- Fixing rents;

- Settling unresolved disputes between the Plottolders' Committee and members.

The Plottolders' Committee.

This shall consist of a minimum of 10 members up to a maximum of 14 members of the association voted in at the Annual General Meeting. Members can be re-elected.

At the first meeting after the AGM this Committee shall elect a Chair, a Secretary and a Treasurer. It can call on persons on the committee or members of the association to act in other capacities for the benefit of the smooth day-to-day running of the allotments.

This Plottolders' Committee shall be responsible for the day-to-day running of the allotments.

6. Finance

All monies raised shall be applied to further the interests of the association, in accordance with the aims. No member of the committees shall be paid by the association except for authorised expenses. The treasurer shall keep proper accounts of the finances of the association and shall pay all monies not immediately required into a bank account in the name of the association, operated by at least two office-bearers. The accounts will be presented to the tenants at the AGM, and to the Management Committee at its annual meeting.

An Auditor shall be appointed, who shall not be a member of the Plottolders' or Management Committee, to audit the accounts.

7. Meetings

The Plotholders' Committee shall meet within one week of the AGM to determine a procedure for subsequent meetings. Voting shall be by simple majority of attending committee members. The chair shall cast an extra vote in case a simple majority cannot be obtained. Quorum shall be a simple majority of extant elected members.

The AGM of the association shall be held in November of each year. The Agenda shall be displayed on site two weeks prior to the meeting. Notice of business or motions to be brought forward at an AGM shall be given in writing three weeks prior to the AGM. At the discretion of the chair, relevant business may be discussed at the AGM, without prior notice. The AGM shall include reports from the previous year and nominations and election of the committee to serve until the next AGM. Voting shall be by simple majority of members present.

The Quorum shall be 40 Members.

An Extraordinary General Meeting may be summoned on the request, in writing, of 20 members or by a resolution of either committee. Such meetings shall be held between seven days and one month of receipt of notification.

The Quorum shall be 40 members.

The Management Committee shall meet at least once a year, within a month after each AGM of the association.

The quorum for Management Committee meetings shall be five members.

8. Proposals to alter this Constitution can only be made as a Resolution at an AGM or EGM of the association. If carried, it must be ratified by the Management Committee before it can take effect.

Adopted as the Constitution of the Association of the Royal Paddocks' Allotments at an EGM held at the Royal Paddocks Allotments' site on 27th April 2008.

Amended November 2009

AGM Resolution passed 12/11/2009

Ratified Management Meeting 10/12/2009